



## Job description

<b>Position:</b>	<b>National Competitions Officer</b>
<b>Main purpose:</b>	<ul style="list-style-type: none"> <li>✓ To co-ordinate the organisation and running of nationally significant tournaments.</li> </ul>
<b>Role:</b>	<ul style="list-style-type: none"> <li>✓ To co-ordinate the organisation of all aspects of nationally significant tournaments</li> <li>✓ To act in the interests of the NZWLA in the organisation of tournaments.</li> </ul>
<b>Responsible to:</b>	<ul style="list-style-type: none"> <li>✓ The Executive Committee</li> </ul>
<b>Contractual arrangement:</b>	<ul style="list-style-type: none"> <li>✓ A voluntary position which is not remunerated. This post does not carry a vote on the Executive committee</li> </ul>
<b>Tenure:</b>	<ul style="list-style-type: none"> <li>✓ One year from date of appointment, at the AGM.</li> </ul>
<b>Principal Responsibilities and Duties:</b>	<ul style="list-style-type: none"> <li>✓ To co-ordinate the organisation of all aspects of nationally significant tournaments</li> <li>✓ This including the booking of fields, liaising with teams, organising umpires, creating draws, and all other tasks essential to the running of the event.</li> <li>✓ To act in the interests of the NZWLA in the organisation of tournaments.</li> <li>✓ To report to the Executive Committee as and when required on progress of these events</li> </ul>