**NZL Membership Checklist**

1. Complete the below application letter (interim or full membership), by filling in the <<yellow>> sections, ensuring your region complies with these statements.
2. Compile the relevant documentation required to attach to this letter. This includes:

Full Membership Application

* 1. A copy of your constitution with the required amendments (these will need to be passed in an Annual General Meeting or Special General Meeting as per your constitution). *A list of the recommended amendments to make to your constituent in order to meet the criteria is provided below.*
	2. Written confirmation of your registration as an incorporated society
	3. Current register of your members, including the different types of members

 Interim Membership Application

1. First draft of your proposed amendments to your constitution
2. Your plan (including process and timeline) to make and approve the required amendments
3. Current register of your members, including the different types of members
4. Sign and send the letter and relevant documents your region contact person below.

If you have any questions, each region has been allocated a member of the current NZL Board to provide support and answer any questions you may have.

Auckland Women’s - Toby Delamore (tobydelamore@gmail.com)

Auckland Men’s - Tom Deane (tpn.deane@gmail.com)

Manawatu - Marina Samountry (secretary@nzwlacrosse.nz)

Waikato - Nicole Goode (president@nzwlacrosse.nz)

Wellington - Sean Carter (treasurer@nzwlacrosse.nz)

Canterbury - Eleanor Burkin (chairperson@nzwlacrosse.nz)

<<date>>

**Application for Full Membership of NZL**

**Member Details:**

**Region:** <<name of region>>

**Key regional representative on the NZL:** <<name>>, <<role title>>

**Representative email address:** <<email>>

We confirm that we fulfil the NZL Membership criteria, more specifically:

1. We are a regional body in New Zealand representing both men’s, women’s and youth lacrosse in <<region location>>.
2. We are currently, and will continue to be, registered as an incorporated society under the Incorporated Societies Act 1908 and subsequent legislation if relevant. **We attach confirmation of this.**
3. Our members are made up of individuals and clubs *<<include any other membership types the region may have>>*
4. As a region, we support and intend to support the objects of NZL and adopt a constitution which is not inconsistent with the Constitution. *(see below recommended objects to be inserted into the regional constitution)* **We attach a copy of our constitution which provides clause(s)** <<clause number/s>> **supporting NZL’s objects.**
5. We have made amendments to our constitution to represent the requirements of our membership with NZL. **We attach a copy of our constitution which provides clause(s)** <<clause number/s>> **supporting these requirements.**
6. We agree to provide a copy of our current register of members and comply with any recommendations regarding maintaining such a register as advised by NZL. **We attach a copy of our current register of members to the region.**
7. We agree that at any time the NZL Board can exercise its powers to terminate membership in accordance with clause 13 of the NZL Constitution.

On behalf of <<regional name>>, I agree that we have fulfilled the NZL membership criteria as outlined above and with the documentation attached.

Signed:

<<name and role title>>

<<date>>

<<date>>

**Application for Interim Membership of NZL**

**Member Details:**

**Region:** <<name of region>>

**Key regional representative on the NZL:** <<name>>, <<role title>>

**Representative email address:** <<email>>

We confirm that because we need to make significant constitutional amendments and call member meetings in order to approve these, we wish to apply for membership on an interim basis with the NZL. More specifically:

1. We are a regional body in New Zealand representing both men’s, women’s and youth lacrosse in <<region location>>.
2. Our members are made up of individuals and clubs *<<include any other membership types the region may have>>*
3. As a region, we support and intend to support the objects of NZL and will adopt a constitution which is not inconsistent with the Constitution.
4. We will make amendments to our constitution to represent the requirements of our membership with NZL.
5. We agree to provide a copy of our current register of members and comply with any recommendations regarding maintaining such a register as advised by NZL. **We attach a copy of our current register of members to the region.**
6. We agree that at any time the NZL Board can exercise its powers to terminate membership in accordance with clause 13 of the NZL Constitution.

We agree to the following conditions as part of obtaining our full membership:

1. We have compiled a first draft of proposed amendments to our constitution to comply with full membership criteria. **We attach a copy of this first draft.**
2. We have a plan in place to approve the required amendments to the constitution, including a process and timeframes. **We attach a copy of this plan.**
3. Once we have adopted these amendments to our constitution and registered these with the Registrar of Incorporated Societies, we will notify and provide confirmation of this to NZL.
4. We will endeavor to adopt amendments to our constitution and completed any restructure or amalgamation within 6 months or in a timeline agreed by the NZL and ourselves.
5. We understand that we will not obtain full membership until we have fulfilled the membership requirements, and for this to be ratified by NZL members at the next NZL meeting.
6. We accept that if we have not completed any of the steps required for full membership, full membership will be declined and the NZL Board will determine any necessary next steps.

On behalf of <<regional name>>, I agree that we have fulfilled the NZL interim membership criteria as outlined above and with the documentation attached.

Signed:

<<name and role title>>

<<date>>**Recommended Regional Constitutional amendments to meet membership criteria**

Amendment One: *Best practice objects to include in the constitution of a regional applicant*:

a. be the governing body to promote, develop, foster the sport of lacrosse for the recreation and entertainment of the general public in the relevant region;

b. support and assist its Members to deliver lacrosse in the region;

c. support NZL in achieving its objects (NZL Objects);

d. encourage, educate and promote lacrosse as an activity that promotes and maintains the health and wellbeing of all participants in lacrosse;

e. promote opportunities and facilities to enable, assist and enhance the participation, enjoyment and performance in lacrosse in the relevant region;

f. promote, develop and coordinate competitions for all sport-related activities of the regional body;

g. affiliate and co-operate with kindred and other organisations, including NZL and other regional lacrosse bodies;

h. arrange and participate in international, trial and other lacrosse matches and tours both within New Zealand and overseas;

i. represent the region on New Zealand lacrosse and to participate as a member of NZL in a way that represents the best interests of the regional body;

j. comply with the Laws of the Game and the by-laws, regulations and resolutions of NZL and World Lacrosse and to require Members to similarly comply;

k. To form and manage regional representative lacrosse teams;

l. To do all such other things to promote the interests of lacrosse in the region.

Amendment Two: *Clause reflecting membership requirements with NZL*

**Membership of NZL**

For as long as <<region>> is a member of NZL it will:

1. apply its property and capacity in pursuit of NZL Objects and the objects of <<region>>;
2. do all that is reasonably necessary to enable the NZL Objects and the objects of <<region>> to be achieved;
3. act in good faith with loyalty to NZL to ensure the maintenance and enhancement of NZL and lacrosse, and its reputation, and to do so for the collective and mutual benefit of NZL Members and lacrosse;
4. operate with, and promote, mutual trust and confidence between NZL and NZL Members; and
5. always act in the interests of NZL Members and lacrosse.