

# COVID-19 Safety Plan



Use this form to document your thinking about how you and others will keep safe at your activity during the COVID-19 pandemic and operating within the Covid Protection Framework (CPF). Provide as much information in response to each question as possible. This information will help those working, volunteering, or attending your activity to know exactly what to do and what to expect.

The COVID-19 pandemic is an evolving situation – review your plan regularly and make changes as required. There is guidance on what to think about when working under the CPF: <http://www.worksafe.govt.nz/> and [COVID-19 Protection Framework | Sport New Zealand - Ihi Aotearoa \(sportnz.org.nz\)](https://www.sportnz.org.nz/)

Please submit this document along with your Health and Safety plan for your event no later than 6 weeks prior to the start date of your event

## Activity details

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| Activity name: NZSS Lacrosse Champs – Memorial Park. Cambridge                   |
| Is your activity an event or gathering? Event                                    |
| Date completed: 12 August 2022   |
| Revision date: (2023 or to be updated in accordance with government regulations) |

|  | DESCRIBE WHAT YOU WILL DO:   | WHO IS RESPONSIBLE:  |
|--|--|--|
| <p><b>How will you manage the risks of operating your activity under the CPF at Orange?</b></p>                                      | <p><b>Pre-Activity:</b><br/>                     Several emails will be communicated to team managers in the lead up to the event. These emails will include important and updated information on all aspects of the tournament including Covid updates.<br/>                     Frequent communication between NZL and teams regarding refund policies etc.<br/>                     Email communication and pre-event call with venue regarding catering (tuck shop) protocols e.g., hand sanitiser and good practice Covid protocols</p> <p><b>During Activity:</b><br/>                     At the managers’ meeting held prior to the first round of games, teams will be reminded and updated about our Covid protocols.<br/>                     Brief our volunteers and officials with NZL Covid protocols.<br/>                     As the event is held at an outdoor venue, there is no need for specific requirements other than to encourage all participants to carry out good health behaviour and avoid congested gathering spaces.<br/>                     Tournament Hub will have signage to promote good hygiene and Covid protocols generally.</p> <p><b>Post Activity:</b><br/>                     Feedback form to be sent to participants following the event. Any issues that arose to be finalised in our NZSS report.</p> | <p>NZL<br/>                     Schools<br/>                     Volunteers<br/>                     Officials</p> |
| <p><b>How will you ensure all workers, volunteers, and attendees are able to keep themselves safe from exposure to COVID-19?</b></p> | <p><b>Vaccination Passports:</b><br/>                     Vaccination passports not required.</p> <p><b>Hygiene:</b><br/>                     Outdoor venue means masks aren’t mandatory, however we will have hand sanitiser placed at the entrances to the tournament HQ and masks should be worn inside the clubrooms and changing rooms/toilets where there are indoor crowds.<br/>                     Venue responsible for regular cleaning of bathrooms/changing areas.</p> <p><b>Contact tracing:</b><br/>                     No contact tracing required. However, if there is a team who has a positive case, the event coordinator will advise school managers/volunteers involved to watch out for symptoms.</p> <p><b>Spectators:</b><br/>                     Spectators are welcome. No limit to outdoor numbers. Spectators asked to maintain good health practices – to be advertised on social media in the build up to the event.</p>   | <p>NZL<br/>                     Volunteers</p>   |

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|   | DESCRIBE WHAT YOU WILL DO:  | WHO IS RESPONSIBLE:       |
|---|---|---------------------------|
| <p><b>How will you manage an exposure or suspected exposure to COVID-19?</b></p>                | <p><i>Consider – Isolation procedures, clean down procedures, contacting Healthline.</i></p> <p>Students/staff members should not attend the tournament if they are unwell or positive for Covid-19.</p> <p>If a student or staff member develops symptoms during the tournament, it is their/the school's responsibility to ensure this person doesn't attend the game and gets a Covid test. Event coordinator to be advised.</p> <p>If a student/staff member tests positive, they should isolate immediately following Government guidelines and not continue in the tournament. If the team has to pull out due to isolation requirements, the draw will be amended with them being removed from the tournament. If this happens, the team manager will need to contact the event coordinator by phone immediately.</p> <p>If they test negative, it is the school's responsibility to ensure the student does not play and encourage them to wear a mask around their teammates to prevent further illness.</p> | <p>NZL<br/>Schools</p>    |
| <p><b>How will you check to see if your work processes and risk controls are effective?</b></p> | <p><i>Consider adapting plans to find better/easier ways to do things.</i></p> <p>NZL event team and volunteers will be used to float around the fields checking up on teams and ensuring the processes are being followed.</p> <p>This plan to be reviewed before the tournament as required. Volunteers and schools encouraged to share any feedback on suggestions for improvements/additions.</p> <p>Communicate any changes to processes by email to teams directly.</p>   | <p>NZL<br/>Volunteers</p> |
| <p><b>Notes:</b></p>  |   |                           |